

HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING AGENDA
November 21, 2023

MEETING CALLED TO ORDER

If you haven't already done so, please turn off or silence all electronic equipment

Roll Call: when your name is called, please respond with "present"

Committeeman Duane Young
Committeewomen Lisa Pezzano
Deputy Mayor Scott Wilhelm
Committeeman Robert Thurgarland
Mayor Dan Bush
Attorney Matthew Lyons
Municipal Clerk Melissa Tigar

FLAG SALUTE

"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Municipal Clerk on **December 8, 2022** and re-published with the zoom information on **January 12, 2023** by:
1) posting such notice on the bulletin board at the municipal building and on the Township website
2) mailing the same to the Hunterdon County Democrat and the Express-Times.

ZOOM INFORMATION:

Township Committee is inviting you to a scheduled Zoom meeting.

Topic: Township Committee
Time: November 21, 2023 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/7480301411?pwd=dWgzaU91TXhjdFk5eWJNZmNPcGUxdz09&omn=87517127050>

Meeting ID: 748 030 1411
Passcode: 951148

One tap mobile
+13052241968,7480301411#, *951148# US

APPROVAL OF MINUTES OF THE: November 8, 2023 Regular Meeting and Executive Session

APPROVAL OF MINUTES OF THE: November 16, 2023 Special Meeting

APPROVAL OF BILLS AS SUBMITTED

Holland Township
Bill List
21-Nov-23

Check#	Vendor	Description	Payment	Check Total
34741	ALLEGRO ENTERPRISES, INC.	Water Deliver November 2023	\$ 24.67	
		November 2023 Delivery - Municipal Bldg	\$ 76.47	\$ 101.14
34742	AMAZON CAPITAL SERVICES	Nitrle Gloves	\$ 84.52	
		First Aid Bag with Supplies	\$ 99.00	\$ 183.52
34743	AT&T MOBILITY	09/27/23 - 10/26/23	\$ 1,050.24	\$ 1,050.24
34744	Chris's Lawn Mowing Inc	MOWING SERVICES 2023	\$ 3,500.00	
		RIDGE POOL 2023	\$ 450.00	\$ 3,950.00
34745	CLEMENS UNIFORM	Mats for Municipal Building	\$ 41.98	
		Mats & Towels for RRCC	\$ 99.04	\$ 141.02

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34746	COLLIERS ENGINEERING & DESIGN	LUB Vukusich B11 L13 Review thru 103123	\$ 6.45	
		LUB Tilley/Lieb B24 L 5 review thru 1031	\$ 175.00	
		PB HK B24 L 3 13 review thru 103123 Engi	\$ 525.00	
		B14 L29 Driveway 2023 003 Eng Stormwater	\$ 640.00	\$ 1,346.45
34747	CORPORATE BILLING LLC	Truck 02 Repairs / Truck 17 Repair Parts	\$ 4,670.71	\$ 4,670.71
34748	COUNTY OF HUNTERDON	Park Ordinance Signs / Address Signs	\$ 230.00	\$ 230.00
34749	Daxko LLC	Daxko Operations November 2023	\$ 714.89	\$ 714.89
34750	Direct Energy Business	Account 1294536	\$ 231.14	
		129 Spring Mills Rd Account 1294415	\$ 6.88	
		Account 1294535 129 Spring Mills Road	\$ 23.25	
		Account # 1294537 129 SPRING MILLS ROAD	\$ 30.59	
		Electric Service 910 Milford Warren Glen	\$ 163.62	
		Account 1294539 910 Milford Warren Glen	\$ 2,058.23	
		Acct 1294540 Meter G21049495	\$ 53.54	\$ 2,567.25
34751	ENTEL SYSTEMS, INC.	PD Voicemail system updates - Remove opt	\$ 75.00	\$ 75.00
34752	ERIC ALLAN FIGLER	REFUND FITNESS CENTER MEMBERSHIP	\$ 24.00	\$ 24.00
34753	Gabrielli Truck Sales of New Jersey	Mack Truck Service	\$ 878.74	\$ 878.74
34754	GoTo Communications Inc	RRCC Phones November 2023	\$ 150.08	\$ 150.08
34755	GRIFFITH-ALLIED TRUCKING	Gasoline- Police	\$ 1,662.96	
		Diesel - Public Works	\$ 1,273.77	\$ 2,936.73
34756	J C Ehrlich Co Inc	Commercial Pest Maintenance Service OCTO	\$ 225.30	
		Commercial Pest Maintenance Service OCT	\$ 68.90	\$ 294.20
34757	JERSEY CENTRAL POWER & LIGHT	100 004 556 468	\$ 348.30	\$ 348.30
34758	JERSEY CENTRAL POWER & LIGHT	100 004 557 474	\$ 75.55	\$ 75.55
34759	JERSEY CENTRAL POWER & LIGHT	MASTER 200 000 020 350	\$ 620.23	
		MASTER 200 000 020 350	\$ 5.77	\$ 626.00
34760	Jessica Neglia, Custodian of Petty Cash	Candy for Truck or Treat (Reimbursement	\$ 28.38	\$ 28.38
34761	KEY-TECH	Spring Garden Road	\$ 2,359.20	\$ 2,359.20
34762	LDI Connect	Contract Usage Charge 10/22/23 - 11/21/2	\$ 85.97	
		RRCC Copies	\$ 11.61	\$ 97.58
34763	LMR DISPOSAL	Recycling Dumpster	\$ 570.00	\$ 570.00
34764	MILFORD/FRENCHTOWN AUTO PARTS, INC.	Truck-Equipment Parts/ Tools/ Truck-Equi	\$ 199.22	\$ 199.22
34765	MILFORD/FRENCHTOWN AUTO PARTS, INC.	Truck-Equipment Parts/Tools/Truck Equipment	\$ 616.21	\$ 616.21
34766	MONINGHOFF APPLIANCE & SUPPLY CORP.	Misc. Items for Building and Maintenance	\$ 154.54	\$ 154.54
34767	NJ DEPT OF HEALTH & SENIOR SERVICES	Oct-23	\$ 10.20	\$ 10.20
34768	ONE CALL CONCEPTS, INC.	One Call Locate Service	\$ 14.30	\$ 14.30
34769	P3 GENERATORS	Township Generator Service	\$ 1,643.49	\$ 1,643.49
34770	PERFORMANCE TIRE COMPANY	Vehicle Maintenance	\$ 1,064.12	\$ 1,064.12
34771	Prestige Dry Cleaner LLC	Dry Cleaning	\$ 1,342.19	\$ 1,342.19
34772	ProMed Office Cleaners LLC	Cleaning RRCC October 2023	\$ 240.00	\$ 240.00
34773	R & L DATACENTERS, INC.	OCTOBER 2023 PAYROLL	\$ 388.00	\$ 388.00
34774	Rackspace US Inc	Annual Renewal 9/8/23-9/7/24	\$ 4,265.94	\$ 4,265.94
34775	RJ'S DIESEL AND AUTO REPAIR	Vehicle Maintenance	\$ 375.72	\$ 375.72
34776	S & K Truck Parts Inc	TRK 98 Air Dryer Repair Parts	\$ 218.24	\$ 218.24
34777	SANICO, INC.	NOVEMBER 2023 Account 101037	\$ 114.78	
		NOVEMBER 2023 - Acct #201944	\$ 116.56	
		NOVEMBER 2023 - Acct #201746 10/3-10/31	\$ 33.97	
		OCT 2023 - Acct #201688	\$ 191.16	\$ 456.47
34778	SERVICE ELECTRIC CABLE TV, INC.	November 2023 Phones/Internet RRCC	\$ 209.73	\$ 209.73
34779	SSP ARCHITECTURAL GROUP, INC.	SD Design & Feasibility	\$ 6,640.00	\$ 6,640.00
34780	THERESA VERDI	Cleaning RRCC 10/16-10/30/2023	\$ 520.00	
		Cleaning services at Municipal Building	\$ 650.00	\$ 1,170.00
34781	TRIFLEX IT SOLUTIONS, LLC	Billable Services Remote	\$ 168.75	
		Oct-23	\$ 865.00	
		Billable Services	\$ 33.75	
		Billable Services	\$ 202.50	
		Billable Services	\$ 33.75	
		Billable Services	\$ 33.75	
		Nov-23	\$ 149.99	
		BUFFALO TERASTATION STORAGE SYSTEM	\$ 1,657.74	\$ 3,145.23
34782	UNITED SITE SERVICES	Portable Toilets for RRCC	\$ 175.00	\$ 175.00
34783	Warren Materials	Asphalt / Cold Patch - for Various Towns	\$ 563.75	\$ 563.75
34784	WB Mason Co Inc	paper Towels	\$ 143.40	\$ 143.40
34785	WILSON PRODUCTS	Propane Cylinder Rental for Recycling Forklift	\$ 36.00	\$ 36.00
			<u>\$ 46,490.73</u>	<u>\$ 46,490.73</u>
33778	VOID GRIFFITH ALLIED	VOID	\$ (504.19)	\$ (504.19)
34007	VOID NJ EVENT SERVICES	VOID	\$ (550.00)	\$ (550.00)
34697	VOID KEITH YASUNAS	VOID	\$ (28.38)	\$ (28.38)

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\$ (1,082.57) \$ (1,082.57)

TOTALS: \$ 45,408.16 \$ 45,408.16

REMINDERS/ANNOUNCEMENT

The Holland Township Municipal Building will be closed on Thursday, November 23rd and Friday, November 24th in Observance of Thanksgiving.

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-ORDINANCE 2023-14-Public Hearing/Final Adoption

At the September 19, 2023 meeting the Township Committee adopted the Ordinance on First Reading. It was then referred to the Land Use Board for review for consistency with the Master Plan and Elements. In a memo dated November 14, 2023, Land Use Board Administrator, Maria Elena Kozak advised that the Land Use Board had reviewed Ordinance 2023-14 at their November 13, 2023 meeting and determined that the proposed ordinance is not inconsistent with either the Holland Township Master Plan and Elements.

This Ordinance will become effective upon publication on November 30, 2023.

PROHIBITING THE OPERATION OF MEDICINAL CANNABIS ALTERNATIVE TREATMENT CENTERS WITHIN THE TOWNSHIP'S GEOGRAPHICAL BOUNDARIES AND AMENDING SECTION 100-8 OF THE HOLLAND TOWNSHIP MUNICIPAL CODE

WHEREAS, the Jake Honig Compassionate Use Medical Cannabis Act, N.J.S.A. 24:61-1, *et seq.* ("the Act"), governs medical cannabis cultivators, a medical cannabis manufacturer and a medical cannabis dispensary, which entities are collectively defined by the Act as Alternative Treatment Centers ("ATCs"); and

WHEREAS, the Act established the Cannabis Regulatory Commission ("CRC") in but not of the New Jersey Department of Treasury to establish a comprehensive regulatory process to issue permits to a sufficient number of ATCs throughout the State; and

WHEREAS, the CRC periodically publishes Requests for Applications ("RFA") for entities that seek authority to operate an ATC in the State, and which identify the type(s), number of and region(s) in which the ATCs are needed; and

WHEREAS, the CRC has established criteria for evaluating applications for ATCs submitted in response to an RFA, including that each applicant obtains and provides to the CRC written verification of the approval of the community or governing body of the municipality in which the proposed ATC will be located; and

WHEREAS, pursuant to N.J.S.A. 40:48-2, the Township Committee may make, amend, repeal and enforce ordinances, regulations, rules and by-laws not contrary to the laws of the State of New Jersey or the United States, as the Township Committee deems necessary and proper for the good government, order and protection of persons and property, and for the preservation of the public health, safety and welfare of the Township and its inhabitants, and as may be necessary to carry into effect the powers and duties conferred and imposed by this subtitle, or by any law; and

WHEREAS, the Township deems in the best interest of the health, safety and welfare of the Township of Holland's residents and members of the public who visit, travel, or conduct business in Holland Township to prohibit medicinal cannabis ATCs within the Township's geographical boundaries and to refrain from providing ATC applicants with written approval of a proposed ATC within the Township; and

WHEREAS, such a prohibition is not contrary to the Act or any other laws of the State of New Jersey or the United States and is consistent with and in furtherance of the Ordinance enacted by the Township pursuant to N.J.S.A. 24:61-45b, prohibiting all classes of cannabis establishments in the Township, except for the delivery of cannabis items and related supplies by a delivery service from outside the Township.

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NOW THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

1. Medical Cannabis Alternative Treatment Centers are hereby prohibited from operating anywhere in the Township of Holland and the Township Committee shall not issue written approval for any proposed ATC as required by the CRC;

2. Section 100-8 of the Municipal Code of the Township of Holland is hereby amended by adding to the list of prohibited uses, the following: "All Medical Cannabis Alternative Treatment Centers as said term is defined by N.J.S.A. 24:61-3 and N.J.A.C. 17:30A-1.2."

3. Any article, section, paragraph, subsection, clause, or other provision of the Municipal Code of the Township of Holland inconsistent with the provisions of this ordinance is hereby repealed to the extent of such inconsistency.

4. If any section, paragraph, subsection, clause, or provision of this ordinance shall be adjudged by a court of competent jurisdiction to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause, or provision so adjudged, and the remainder of this ordinance shall be deemed valid and effective.

5. This ordinance shall take effect upon its passage and publication and filing with the Hunterdon County Planning Board, and as otherwise provided for by law.

PUBLIC HEARING -

LIAISON REPORTS

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Accepting the Letter of Resignation from Full Time Patrolman Valerie Phillips effective November 26, 2023.

APPROVAL for Mayor to sign JCP&L forestry maintenance on the Frenchtown Substation Notice (Roads to include Javes, Miller Park, Pinewood, Stamets)

ORDINANCE 2023-15 Stormwater Quality -Introduction/First Reading
Second reading and Public Hearing set for December 19, 2023

**ADDING AND CREATING CHAPTER 145 ENTITLED "STORMWATER QUALITY"
TO THE CODE OF THE TOWNSHIP OF HOLLAND**

ORDINANCE 2023-19 Amending the Fee Schedule

-Introduction/First Reading. Second reading and Public Hearing set for December 19, 2023.

**AN ORDINANCE AMENDING FEES PERTAINING TO
STORMWATER PERMITS, FLOODPLAIN DEVELOPMENT PERMITS,
DOG LICENSING FEES, AND RETURNED CHECK FEES**

ORDINANCE 2023-20 Amending Chapter 100 Titled "Land Use" to amend the Development Checklist. -Introduction/First Reading. Second reading and Public Hearing set for December 19, 2023.

**AN ORDINANCE BY THE TOWNSHIP COMMITTEE AMENDING THE TOWNSHIP OF
HOLLAND CODE OF ORDINANCES TO AMEND CHAPTER 100 TITLED "LAND USE" TO
AMEND THE DEVELOPMENT CHECKLISTS THAT ARE TO BE FILED WITH A
DEVELOPMENT APPLICATION**

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RESOLUTION – Authorizing the Township of Holland to accept a Subgrant Award of the Federal Fiscal Year 2023 of Emergency Management Performance Grant and Emergency Management Agency Assistance.

**RESOLUTION AUTHORIZING THE TOWNSHIP OF HOLLAND TO ACCEPT
A SUBGRANT AWARD OF THE FEDERAL FISCAL YEAR 2023 OF
EMERGENCY MANAGEMENT PERFORMANCE GRANT AND
EMERGENCY MANAGEMENT AGENCY ASSISTANCE**

WHEREAS, the Township of Holland Office of Emergency Management has been awarded State Homeland Security Grant Program Sub-grant AFN #97.042, Subgrant Award #FY23-EMPG-EMAA-1015 from the New Jersey Department of Law and Public Safety, Office of the Attorney General. The subgrant, consisting of \$10,000.00 Federal Award is for the purpose of enhancing the City's ability to prevent, protect against, respond to and recover from acts of terrorism, natural disasters and other catastrophic events and emergencies; and

WHEREAS, the Township of Holland will use these funds to enhance our Emergency Management Program and that the funds will be used for Emergency Management purposes; and

WHEREAS, the award period is from July 1, 2023 to June 30, 2024; and

WHEREAS, the subgrant award incorporates all conditions and representations contained or made in application and notice of award; and

WHEREAS, the Township of Holland Office Emergency Management, designated by the New Jersey State Police, Office of Emergency Management, has submitted an Application for Subgrant Award that has been required by the said New Jersey State Office of Emergency Management.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Holland, in the County of Hunterdon, State of New Jersey:

1. That the Council accepts the award of the FFY23 Emergency Management Performance Grant Program (EMPG), Emergency Management Agency Assistance Subgrant (EMAA) in the amount of up to \$10,000.00 Federal Funds from the New Jersey State Police, Office of Emergency Management.
2. That the Chief Financial Officer and Director of Emergency Management are authorized to sign the appropriate subgrant award documents.
3. That copies of this resolution shall be forwarded to the New Jersey State Police, Office of Emergency Management, the City Business Administrator, the Chief Financial Officer and the County Division of Emergency Management and Office of Treasury.

RESOLUTION- Issuance of Final Payment to Key Tech Laboratories

**Issuance of Final Payment
Key Tech Laboratories
Spring Garden Road Improvement Project**

WHEREAS, the Township of Holland (“Holland”) awarded a contract to South State Inc. (“South State”) in an amount not to exceed \$102,484.65 at the February 8, 2023 Township Committee meeting to improve Spring Garden Road under a Local Aid Grant from the NJDOT; and

WHEREAS, South State has completed the required pavement resurfacing work under the Spring Garden Road Improvement Project; and

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WHEREAS, the grant agreement between Holland and the NJDOT requires that the completed pavement resurfacing work be tested for compliance with the contract specifications; and

WHEREAS, Holland has engaged Key Tech Laboratories (“Key Tech”) to complete the pavement testing as required in accordance with the grant agreement; and

WHEREAS, Key Tech has prepared, and submitted a report summarizing the results of the pavement testing; and

WHEREAS, Township Engineer Paul M. Sterbenz, P.E., PP, has indicated that the Key Tech report is complete and satisfies the testing requirements under the grant agreement; and

WHEREAS, Key Tech has submitted an invoice for the work in the amount of \$2,359.20; and

WHEREAS, Key Tech is requesting that the invoice be approved and payment released by Holland; and

WHEREAS, Township Engineer Paul M. Sterbenz, P.E., PP, has indicated that the invoice submitted by Key Tech accurately reflects the work that was performed by Key Tech on the project; and

WHEREAS, Township Engineer Paul M. Sterbenz, P.E., PP, is recommending that Holland approve the invoice and authorize payment to Key Tech for the work that was performed on the project; and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon, in the State of New Jersey, that a final payment to Key Tech in the amount of \$2,359.20 is approved based upon the Township Engineer’s recommendation in an email dated June 1, 2023.

BUSINESS FROM TOWNSHIP ATTORNEY

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

ADJOURN at _____